

UMC at Milltown Reopen Plan and Regulations

Gathering Size: 40

Social Distance: 6 feet apart

Human contact: no greeting line, no fellowship time afterwards

Arriving to the Church

- We will send out an email and formal letter in the mail with the outlined plan. We will put the plan up on the website and on Facebook. We will also inform the congregation during the announcements as well.
- We will encourage people to bring their own masks, however some will be available to those who need it. We are requiring people to wear masks for the entire duration inside the building. Gloves are optional. We will have a garbage receptacle available for disposable masks and gloves outside of the building.
- People will park in our same parking lot.
- Masks required at all times while in the building. Please remain six feet apart. Sign out front directing people to the parking lot entrance. Sign on elevator informing people that there is only one family at a time.
- We will prop the door open for people. The only staircase available to the worship space will be the staircase by the parking lot.
- We will have sanitizer available at the entrance of the church, outside the elevator on the first and second floor, the entrance to the worship space, and at six different locations in the worship space.
- We encourage people who are at risk to stay home, require those with fever and/or cough to stay home.

Worship Experience – WE WILL CONTINUE OUR ONLINE SERVICES

- We will not have greeters for the time being.
- Sue will keep Sharon informed of the inventory of masks, hand sanitizer, appropriate cleansers.
- No scripts for greeters, but have a one page laminated (easy to wipe down) outline of what to do.
- We will turn people away by locking the door from the outside once we have reached the capacity due to guidelines set in by the CDC. The door will still remain an exit from the inside.
- We will have signs that state masks required at all times while in the building, temperature will be checked at the door, remain 6 feet apart, restrooms available on the second floor, hand sanitizer, and one family unit

in the elevator at a time. Sign outside the worship space that will tell people to please wait to be seated.

- Pastor Barbara and Alla will be the only ones singing during worship.
- We will remain seated at all times during the service.
- We will have an offering plate up front for people to place their offering in. It will be non contact.
- We have ordered non contact Communion juice and wafer in one that we will utilize.
- We will be removing all hymnals, bibles, pew cushions, and sign-in pads from the pews for folks safety.
- We will email the bulletins out and people are welcome to utilize them on their phones. Pastor Barbara and Pastor Josh will introduce each portion of worship to the congregation to lead them in the service.
- Each person in worship will have their own microphone on their own pulpit.
- We will only have the second floor bathrooms available. There will be soap in each bathroom and hand sanitizer is available throughout the Church. We will have paper seat covers available.

Nursery and Sunday School

- We will not offer nursery or Sunday School at this time. Children are welcome in the service.

Fellowship Activities – RECOMMENDED! No fellowship, food or coffee hours at this time.

- There will be no fellowship time after worship.

Meetings – RECOMMENDED! Meetings continue online and by conference call.

- All meetings will continue for the time being via conference call.

Outside Group Usage

- Outside groups will be revisited come August for possible September accessibility.

Office Practices

- People entering the office must wear a mask outside of the staff. Staff is recommended to wear when interacting with those entering the building.
- Hand sanitizer is available in the office for the staff.